

**REGULAR MEETING OF THE BOARD OF EDUCATION
TOWNSHIP HIGH SCHOOL DISTRICT 208
COOK COUNTY, ILLINOIS**

Tuesday, February 9, 2010
Alumni Lounge

The Tuesday, February 9, 2010, Regular meeting of the Board of Education, Township High School District 208, Cook County, Illinois, was called to order at 7:35 p.m. in the Alumni Lounge, Room 112, of the Riverside Brookfield Township High School building, by Mr. James Marciniak, President.

The Pledge of Allegiance to the flag was recited.

The Secretary called the roll.

Board members present: Lawrence Herbst
 Sue Kleinmeyer
 MariAnn Leibrandt (9:14 p.m.)
 Daniel Moon
 Matthew Sinde, Jr.
 Michael Welch
 James Marciniak, President

Board members absent: None

Also present: Mary Ann Nardi, Secretary and non-member

Administrators present: David J. Bonnette, Interim Superintendent
 Chris Whelton, Business Office Manager
 Tim Scanlon, Interim Principal

Others present: Giulia Bova, Elena Duve, Julianne Sinde, Cassie Cook,
 Andy Totten, McHugh Construction
 Brennan Denny, Science Department Co-Chair
 Doug Schultz
 Josh Bozeday
 Jame Holt
 Kimberly Hayes
 Kathleen Harsy
 Bob Skolnik, *Landmark*
 Jim Duffy
 Edward Chapp
 Chris Robling
 Jerry Buttimer
 RBTV Crew

Communications/Appearances Before the Board

Written communications received since the regular January 12, 2010, Board meeting were routinely shared with members on a weekly basis.

Student Association Report

Student Association representatives reported that the blood drive was successful. The Matchmaker surveys will be returned during lunch periods at the end of this week, and the proceeds will be divided between the prom and Haiti. The Turnabout Dance preceded by a Spirit Week is the next event. Mr. Marciniak thanked the students for their report.

Presentation, Science Department, Brennan Denny, Co-Chair

Science Department Co-chair Brennan Denny along with Mr. Josh Bozeday, Physics, and Mr. Jame Holt, SEE Team, gave a presentation on the science program at RB.

Monthly Budget Report

The month-end summary financial statements reflecting year-to-date activity were shared with the Board. Mr. Whelton stated that this budget report ending January 31, 2010, reflects financial activity for 58.33 percent of the fiscal year 2009-10.

Board Committee Reports

The Curriculum Committee did not meet since the last regular Board meeting due to the principal's search. A meeting will be planned in the near future. The Facilities CORE Committee met yesterday. Final expenditures, the March 21 dedication, the auditorium, and budget monitoring were the topics discussed. The uniqueness of the plaster work in the auditorium and the state-of-the-art weight room were also referenced. A Finance Committee meeting was held today prior to this meeting. Revenues, increasing expenditures, consumer price index, sale of bonds, and deficit spending were discussed at the meeting. Mr. Welch explained the relation of expenses (salaries and benefits) to the consumer price index increases over the next few years. The difference between the expected revenue and the expenses alone for the salaries and benefits is an imbalance. Mr. Welch stated that many things affect the money we receive that is not in our control. He mentioned giving back money in property tax appeals and receiving money late as two examples. Mr. Welch quoted the numbers from the past years' audit reports and then spoke about the September 2008 bond sale. The only thing that is keeping us in a fund balance position is the working cash fund or the sale of bonds. At the last meeting a five year projection was distributed. The five year projection for the next budget year was \$2,300,000, and if that continues for two years, we would be out of fund balances. The Administration was asked to provide scenarios to achieve a balanced budget. Mr. Welch stressed that we cannot spend in a deficit position year after year. There is a potential referendum on the horizon, and if it does not pass, we need to be prepared. Dr. Bonnette explained points on his handout stating that we are looking at ways of enhancing revenue and curtailing expenditures. He mentioned that RB was scripted to have a referendum this spring but conditions were not favorable. All aspects of the operation are being scrutinized for savings in the budget. Dr. Bonnette also explained the effect of property tax revenues and the impact on the budget for this year and future years. A referendum is needed to pass in the spring of 2011. Lacking a passed referendum, the forecast for the 2011-12 budget is pretty severe. After some initial presentations by the Finance Committee and the Board, public dialog will be sought. Mr. Welch stated that the Finance Committee made no recommendations for specific areas to cut but did want Board members' recommendations passed on to Dr. Bonnette. Regarding CLC, Mr. Sinde said that Representative Zalewsky's House Bill will be presented in Springfield. A consortium of school districts and possibly other taxing bodies may go down to Springfield to testify. Mr. Moon stated that a new principal was hired, and one of the paramount considerations was to choose a leader that we could count on to restore integrity to RB. He thanked Dr. Bonnette, HYA, the staff, and community for the extraordinary efforts put forth during the principal search. Mrs. Bylsma starts on July 1 and until then she will familiarize herself with RB as her schedules allows. The superintendent search should begin by mid year. Dr. Bonnette also thanked Tim Scanlon for reaching out to Mrs. Bylsma as she begins her association with RB. Mr. Marciniak said the Policy Committee met on February 4. Later in the meeting, the November/December policies from IASB PRESS Plus will be presented to the Board for a second reading. A rewritten FMLA policy will be presented for a first reading. Dr. Bonnette said the policy revisions should be on our website in the near future. The Board Members were asked to bring in their policy books for updating. The Health and Safety Committee completed review on the crisis management plan, discussed AED placement and training, and CPR training for coaches. Also presented were new sections that were missing from the crisis management plan such as bus accidents on field trips, food borne illnesses, and training of non-certified personnel. The group will review these sections and then look at procedures for handling communicable diseases. The Community Use of School Facilities Committee is working on categorizing usage for student activities, organizations, etc., to determine which ones have priority and also suggesting rates for usage. Their next meeting will be on February 23, 2010. The Student Conduct Code/Athletic Code Committee met three times. The focus is to establish a comprehensive code for all students engaged in extra curricular activities and to ask all participants (students, parents, coaches) to sign a document outlining the responsibilities. This code will emphasize Community of Caring, character education basically, in conjunction with the new PBS initiative we have at the school. The creation of an athletic handbook will include a mission and philosophy statement, IHSA rules, and codes of conduct. Mr. Welch

said three solid recommendations are being prepared for the Board. The next discussion will be "consequences of the students' actions." The members will bring examples from other schools to the next meeting.

Visitor Statements

Mr. Chris Robling addressed the Board regarding the budget. He stated that the imbalance is due to the current contract and recent borrowing which were supported by four current Board members. He asked those four Board members to submit their specific plan on what they would cut to absorb the \$3 million in deficits indicated over the next two years and repay the \$5 million in bonds without increasing revenue. Mr. Robling also called on Board member Mr. Herbst to step down.

Consent Agenda – Action Items

RESOLUTION # 12240

Consent Agenda Items

Approval of Minutes
Payment of Bills

Mr. Sinde moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, hereby takes the following action on the listed Consent Agenda items:

- A. Approves minutes from the meetings held on December 8, 2009, January 12, 2010, January 19, 2010, January 20, 2010, January 21, 2010, and February 2, 2010
- B. Approves payment of the bills as presented and listed in Section VII B.

Mrs. Kleinmeyer seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None

and the following were ABSENT: Mrs. Leibrandt

The motion carried.

Old Business – Action Items

School Calendar, 2010-11

Dr. Bonnette reported that two meetings with feeder districts were held. District 95 will follow our winter break schedule which will have the first semester completed before the winter break. RB moved spring break to coincide with the feeder districts.

RESOLUTION # 12241

School Calendar, 2010-11

Mr. Welch moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, hereby adopts the 2010-2011 School Calendar providing for the opening day of school on Monday, August 23, 2010, the closing day of school on Friday, June 3, 2011, four Institute Days (August 20, 2010, October 29, 2010, January 28, 2011, and February 18, 2011), a total school term of 185 days.

Mr. Moon seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None

and the following were ABSENT: Mrs. Leibrandt

The motion carried.

Holiday Schedule, 2010-11

Dr. Bonnette recommended adoption of the holiday schedule as proposed.

RESOLUTION # 12242

Holiday Schedule, 2010-11

Mr. Welch moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, hereby adopts the holiday schedule for the 52 week employees as follows: July 5, 2010 (Independence Day), September 6, 2010 (Labor Day), October 11, 2010 (Columbus Day), November 24, 25, & 26, 2010 (Thanksgiving Break), December 24 & 27, 2010 (Christmas Break), December 31, 2010 and January 3, 2011 (New Year's Break), January 17, 2011 (MLK Day), February 21, 2011 (Presidents Day), April 22, 2011 (Good Friday), May 30, 2011 (Memorial Day), and one floating holiday, as presented in the February 9, 2010, Board Agenda packet.

Mr. Sinde seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None

and the following were ABSENT: Mrs. Leibrandt **The motion carried.**

PRESS Plus Policy Updates, November/December 2009

Dr. Bonnette stated that the transportation policy is on hold at this time.

RESOLUTION # 12243

PRESS Plus Policy Updates,
November/December 2009

Mr. Moon moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, approves the PRESS Policy Updates, for November/December 2009, as presented in the February 9, 2010, Board Agenda Packet.

Mr. Sinde seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None

and the following were ABSENT: Mrs. Leibrandt **The motion carried.**

New Business

Ratification of Budget Change Order #15, James McHugh Construction Company

Mr. Andy Totten briefly explained this item to the Board Members. Mr. Totten answered questions about remaining tasks explaining that the Auditorium and the punch list are the major items. Mr. Moon asked about the cell tower, and Mr. Totten said that it is not under the McHugh umbrella.

RESOLUTION # 12244

Ratification of Budget Change Order #15, James
McHugh Construction Company

Mr. Herbst moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, hereby ratifies Budget Change Order #15 to the James McHugh Construction Company and, furthermore, deduct the amount of \$149,100.00 to the Project Construction Contingency line item, all in the best interest of the District as presented in the February 9, 2010, Board Agenda packet.

Mr. Moon seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None
and the following were ABSENT: Mrs. Leibrandt **The motion carried.**

Authorization to Sign for District Financial Items

Mr. Whelton explained this item to the Board. Dr. Bonnette suggested that this item be approved each time the new Board is organized or when one or two of the signatories changes.

RESOLUTION # 12245 Authorization to Sign for District Financial Items

Mr. Welch moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, hereby authorizes David Bonnette and/or Christopher Whelton to sign for all financial items related to District 208 including but not limited to retirement accounts, banking, and all other financial matters as presented at the February 9, 2010, Regular Board Meeting.

Mr. Sinde seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mrs. Leibrandt, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None
and the following were ABSENT: None **The motion carried.**

Board Policy 5:185, Family and Medical Leave

This policy is presented for first reading. Dr. Bonnette would like comments forwarded to his attention. He stated that the RBEA will look at this policy also.

Mr. Marciniak reorganized the agenda. The next item will be the field trip request.

Field Trip Request, Scholastic Bowl, May 28-30, 2010, Rosemont, Illinois

RESOLUTION # 12246 Field Trip Request, Scholastic Bowl, May 28-30, 2010, Rosemont, Illinois

Mr. Sinde moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, grants permission for the overnight trip to attend the NAQT High School National Championship Tournament in Rosemont, Illinois, on May 28-30, 2010, as presented in the February 9, 2010, Board Agenda Packet

Mr. Welch seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mrs. Leibrandt, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None
and the following were ABSENT: None **The motion carried.**

Confidentiality of Closed Session Minutes

Personnel Matters

Dr. Bonnette stated that the confidentiality of closed session minutes and the personnel items (Interim Superintendent's contract renewal, Water Polo Coach and Volunteer Baseball Coach appointments, and Assistant Girls Basketball Coach resignation) will be discussed during the Closed Session.

Visitors Statements

There were no visitors' statements at this time.

Closed Session

A closed session was recommended for the purpose of considering appointment, employment or dismissal of employees, student disciplinary matters, and confidentiality of closed session minutes.

RESOLUTION # 12247 Closed Session

Mr. Moon moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, enters closed session for the purpose of considering appointment, employment or dismissal of employees, student disciplinary matters, and confidentiality of closed session minutes.

Mrs. Leibrandt seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mrs. Leibrandt, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None
and the following were ABSENT: None **The motion carried.**

The Board entered closed session at 9:21 p.m., reconvened in open session at 10:22 p.m. and took action on items of unfinished business.

Action/Information Following Closed Session

RESOLUTION #12248 Interim Superintendent Employment Agreement for 2010-2011 school term

Mr. Moon moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, approves the Interim Superintendent's Employment Agreement for the 2010-2011 school term as presented and discussed during the February 9, 2010, closed session meeting.

Mrs. Leibrandt seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mrs. Leibrandt, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None
and the following were ABSENT: None **The motion carried.**

RESOLUTION #12249 Resignation, Megan Hutchens, Assistant Girls Basketball Coach

Mr. Sinde moved the following:

RESOLVED, that the Board of Education, Township High School District 208, Cook County, Illinois, accepts with regret, the resignation of Megan Hutchens, as Assistant Girls Basketball Coach, as presented and discussed during the February 9, 2010, closed session meeting.

Mrs. Kleinmeyer seconded the motion and upon roll call, the following members voted AYE:

Mr. Herbst, Mrs. Kleinmeyer, Mrs. Leibbrandt, Mr. Moon, Mr. Sinde, Mr. Welch, and Mr. Marciniak

and the following voted NAY: None

and the following were ABSENT: None

The motion carried.

Adjournment

RESOLUTION #12250

Adjournment

It was moved by Mr. Sinde seconded by Mrs. Kleinmeyer that the Regular February 9, 2010, Meeting of the Board of Education, Township High School District 208, Cook County, Illinois, be adjourned. All members present voted AYE, and the motion carried.

At 10:26 p.m. the President declared the meeting adjourned.