

**MINUTES
COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF EDUCATION
TOWNSHIP HIGH SCHOOL DISTRICT 208
COOK COUNTY, ILLINOIS**

Thursday, August 27, 2009
7:00 p.m.
Superintendent's Conference Room

A Committee of the Whole Meeting of the Board of Education, Township High School District 208, Cook County, Illinois, was held on Thursday, August 27, 2009, at 7:00 p.m. in the Superintendent's Conference Room of Riverside Brookfield Township High School with President James Marciniak presiding.

Dr. Bonnette was appointed Secretary Pro-Tempore by President Marciniak

Attendance was taken.

Board members present: Susan Kleinmeyer
MariAnn Leibrandt
Daniel Moon
Matthew Sinde, Jr.
Michael Welch
James Marciniak, President

Board members absent: Lawrence Herbst

Administrators present: David J. Bonnette, Interim Superintendent

Others present: William Attea, HYA Consultant
Steve Humphrey, HYA Consultant
Bob Skolnik, *Landmark* Newspaper

The purpose of the meeting was to conduct a planning session with the Board of Education and its superintendent search firm, Hazard, Young, Attea and Associates.

Bill Attea provided the Board with a workbook containing materials to be used as the Board works through the steps in the search process.

As the Board considered the possible approaches to the search process, the Board agreed to follow HYA's recommendation to conduct a confidential search. A closed search will generate a much broader slate of candidates.

The first step in the process is to have the search consultants meet with a wide range of school and community groups in order to develop a leadership profile report. The dates of September 29 and 30 were set for the profile meetings. A list of individuals and groups that the consultants should meet with was generated. Appointments with individual Board members were scheduled.

The Board set the calendar for the search with the following key dates noted:

<u>Date</u>	<u>Activity</u>
September 29, 2009	Consultants Meet with School and Community Groups
September 30, 2009	Consultants Meet with School and Community Groups
October 7, 2009	Consultants Present Leadership Profile to Board
October 13, 2009	Consultants Present Leadership Profile to Board and Community
November 11, 2009	Consultants Present Candidate Slate to Board, Closed Session
November 13, 2009	First Interviews (5:45 and 8:00 p.m.) Closed Session

November 14, 2009	First Interviews (8:30 and 10:45 a.m. and 1:30 p.m.) Closed Session
November 16, 17, 18, 2009	Second Interviews, Afternoon and Evening, Closed Session
November 19, 2009	Board Meeting to Select Finalist, Closed Session
November , 2009	Site Visit (t.b.a.)
December 8, 2009	Appoint Superintendent

Other topics discussed during the planning meeting were the consultant's presentation of the leadership profile to the Board, posting the position nationwide, recruiting candidates who match the leadership profile, use of the district's website to advertise the position, the interviewing process, and aligning the compensation expectation of the candidate with the district's budget for the position. It is anticipated that an appointment would be made at the Board's regular meeting on December 8, 2009.

The Board's spokesperson and consultant liaison for the search will be President James Marciniak.

RESOLUTION # 12146

Adjournment

It was moved by Mr. Sinde and seconded by Mrs. Leibrandt that the August 27, 2009, Committee of the Whole Meeting of the Board of Education, Township High School District 208, Cook County, Illinois, be adjourned. All members present voted AYE, and the motion carried. At 9:22 p.m. the meeting was declared adjourned.