

Tardy (to class) Policy

(Per quarter)

DPT = Disciplinary Tardy

ADA = Alternative Day Assignment (formerly know as ISS).

Activity Restriction = Student may be determined ineligible to participate in the activities they are involved with unless attendance patterns improve.

Building Restriction = Student is not allowed to be in the building before or after school.

Hallway Restriction = Student is not allowed out of the room during class.

If a student is late 15 minutes or greater to class, that student should be sent to the Dean's office and will be considered truant for that period and will not be allowed to remain in class for that day. If determined necessary, the Dean's office will contact the student's counselor requesting that a meeting be scheduled with the student and the counselor to discuss the cause of their tardiness. The student's attendance will continue to be monitored and additional meetings will be held, as deemed necessary by the Dean.

Tardies

1-3

Consequence/Expectation

Teacher will issue punishments for the first three tardies. If the student is more than five minutes but less than 15 minutes tardy to class, the teacher will issue a DPT.

4-7

No matter how late he/she is, for each additional tardy a DPT will be issued by the teacher. The DPT form should be placed in the Dean's mailbox. Parents will be contacted by the Dean informing them of the attendance problem that exists. At this time, a parent meeting may be scheduled. The student may be placed on a Building, Activity or Hallway Restriction.

8

When he/she enters the class tardy, they will be sent to the Dean. If possible, at this time they need to be given tomorrow's homework since they will be in ADA during that period. If not, homework needs to be brought to the Dean prior to the next scheduled class with the student.

9+

When he/she enters the class tardy, they will be sent to the Dean. At this time the Dean will contact the counselor to meet with the student to determine the next level of discipline.