

Unexcused Full-Day Absence Policy

(Per semester)

All full-day unexcused absences are treated as trancies and the local village ordinance may be enforced, which includes court appearance, fines or community service.

For each truancy offense a referral is written by the Dean and sent home so that the parent is kept aware of when the truancy occurred and the punishment the student received. All of the offenses are entered into the SASI system for later reference.

Unexcused full day

Consequence/Expectation

1-3

The Dean will meet with the student to find out why the student was truant from school. At this time the Dean will notify the counselor of the results of the meeting. The counselor will be expected to meet with the student to discuss the truancy. The parent will be contacted by the Dean to keep them informed of the truancy incident.

4th

A mandatory meeting will be scheduled with the Dean, counselor and student. Parents will be invited and encouraged to the meeting. A contract will be created by the Dean, counselor and student. In the event the parents are unable to attend the meeting, a copy of the contract will be sent home to keep them informed of the expectations.

5-8

For each additional truancy, the Dean will hold a meeting with the counselor, parent and student to discuss the truancy issues. At this meeting, future options will be discussed and considered.

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A meeting will be held with the Dean, counselor, parent and student where all possible options are considered.